



Coastal Community Action, Inc.  
Head Start and Early Head Start  
Public Report 2022



## Table of Contents

<b>COVID-19 Statement</b>	<b>2</b>
<b>Introduction</b>	<b>3</b>
<b>Centers/Locations</b>	<b>4</b>
<b>Funding Resources and Expenditures</b>	<b>4/5</b>
<b>Eligibility/Enrollment</b>	<b>6</b>
<b>Homebase</b>	<b>7</b>
<b>Child Health</b>	<b>8</b>
<b>Learning Curriculum /Outcomes</b>	<b>8/9</b>
<b>Parent Engagement</b>	<b>9/10</b>
<b>Audit</b>	<b>11</b>

## **COVID-19 Statement: 2021-2022**

“COVID-19 has greatly impacted early childhood education and the educators who work with children during this critical period of development.”

Although childcare providers have played a key role in supporting other essential industries during the crisis, most have struggled, and many have shut down.

The effects of COVID-19 on Coastal Community Action, Inc. Head Start/Early Head Start includes:

Center closures

Declining enrollment

Physical risk (close contact with children and co-workers)

Limited essential supplies

Staff resignations/staff shortages

Higher costs due to new health and safety measures

### **CCA instituted a Limited Center Access policy:**

We will continue to limit access into the Head Start centers.

All centers will continue the daily health check and screenings for staff and children.

Masks are required for staff and all children over the age of 2.

Face coverings should continue to be worn indoors by everyone aged 2 and older.

### **2021**

#### **No change in quarantine times for early care programs**

The Centers for Disease Control and Prevention have not changed their **COVID-19 quarantine guidance for early care and learning programs**. Because most of these programs serve children in an age group that is not yet eligible for vaccination, the guidance emphasizes using multiple COVID-19 prevention strategies together to protect children and adults, including encouraging staff and family vaccination and a 14-day quarantine. Find these and other COVID-19 prevention strategies in the NCDHHS **ChildCareStrongNC Public Health Toolkit**.

## Introduction

**The Head Start/Early Head Start (HS/EHS)** program at Coastal Community Action, Inc. (CCA) provides nurturing, safe environments for eligible children, 0-5-years of age. The program is federally funded by the Administration for Children and Families-Office of Head Start. CCA first opened its doors in Carteret County in 1979, to 95 children enrolled in Head Start. Since that time, the agency has expanded services to children 0-5 years-old to include Craven, Jones and Pamlico Counties. In 1999, Early Head Start was added under the umbrella of CCA to provide services to infants and toddlers. Currently, Head Start and Early Head Start provides early childhood and school readiness services to 759 toddlers and preschool-age children. Eligible families must reside in Carteret, Craven, Jones, or Pamlico counties, and meet the income requirements set forth by the U. S. Department of Health and Human Services (DHHS). CCA operates four Child Development Centers to provide Head Start and Early Head Start services. The agency has two partnerships that provide dual enrollment for Head Start and NC Pre-K classrooms. The partnerships are with Craven County Family Literacy and Jones County Partnership for Children. These partnerships provide Head Start and NC Pre-K services at two remote sites in Craven County, which are Vanceboro Farm Life Elementary School and James W. Smith Elementary School. And Comfort Elementary School, Maysville Elementary School, Pollocksville Elementary School, and Trenton Elementary School in Jones County.

**There are two program options for services to children: Center-Based and Home-Based.**

Beaufort Child Development Center 201 Professional Park Drive Beaufort, NC	Duffyfield Child Development Center 1200 Myrtle Avenue New Bern, NC
Godette Child Development Center 125 Old Godette School Road Havelock, NC	Pamlico Child Development Center 11313 NC Highway 55 East Grantsboro, NC

**Partnership Remote Sites:**  
Craven County Family Literacy:

James W. Smith Elementary School 150 Koonce Town RD Cove City, NC	Vanceboro Farm Life 2000 Farm Life Avenue Vanceboro, NC
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Jones County:

Comfort Elementary 4384 Highway 41 West Trenton, NC 28585	Maysville Elementary 814 Sixth Street Maysville, NC 28573
Pollocksville Elementary 200 Trent Street Pollocksville, NC 28573	Trenton Elementary 1378 Highway 58 South, Trenton, NC 28585

**FUNDING RESOURCES AND EXPENDITURES**

The Chart below shows a breakdown of dollars, financial source, Program account and designated use of funds:

<b>Source</b>	<b>Designated Use</b>	<b>Amount</b>
<b>Federal</b>	<b>Head Start Disaster Assistance</b>	\$269,628.00
<b>Federal</b>	<b>Head Start&amp; Early Head Start</b>	\$9,303,216.00
<b>Federal</b>	<b>American Rescue Plan (COVID)</b>	\$1,136,580.00
<b>State</b>	<b>NC PreK</b>	\$190,129.60
<b>USDA</b>	<b>Child Adult Care Food Program</b>	\$434,287.86

### Approved Budget

a. Salaries and Wages	\$4,526,901.00
b. Fringe Benefits	\$1,496,969.00
c. Total Personnel Cost	\$6,023,870.00
d. Equipment	\$0.0
e. Supplies	\$652,018.00
f. Travel	\$ 40,928.00
g. Construction	\$0.0
h. Other	\$1,902,961.00
i. Contractual	\$268,024.00
j. TOTAL DIRECT COSTS	\$8,887,801.00
k. INDIRECT COSTS	\$976,904.00
l. TOTAL APPROVED BUDGET	\$9,864,705.00
m. Federal Share	\$9,864,705.00
n. Non-Federal Share	\$2,203,088.00

### American Rescue Plan

<b>Salary/Fringe</b>	<b>\$366,143.00</b>		
<b>Supplies</b>	<b>\$98,793.00</b>		
<b>Transportation</b>	<b>\$65,526.00</b>		
<b>Playground</b>	<b>\$109,000.00</b>		
<b>Maintenance/Repair</b>	<b>\$165,180.00</b>		
<b>Health/Safety</b>	<b>\$102,000.00</b>		
<b>Nutrition</b>	<b>\$174,438.00</b>		
<b>Other</b>	<b>\$55,500.00</b>		

**ELIGIBILITY · RECRUITMENT · SELECTION · ENROLLMENT · ATTENDANCE  
ELIGIBILITY**

<b>Program</b>	<b>Head Start</b>	<b>Early Head Start</b>
100% below poverty	305	123
Public Assistance/TANF/SSI	8	3
Foster Care	3	0
Homeless	11	8
Over Income	39	5
Incomes between 100% and 130% of the federal poverty line	80	30

**ENROLLMENT**

**NUMBER OF CHILDREN SERVED 2021-2022**

Head Start Funded Enrollment: 617                      Actual Served: 491  
 Early Head Start Funded Enrollment: 142              Actual Served: 142

<b>Administration for Children and Families Office of Head Start</b>	<b>Head Start 3-5 years-old</b>	<b>Early Head Start 0-3 year-olds</b>	<b>TOTAL</b>
FUNDED ENROLLMENT	617	142	759
ACTUAL ENROLLMENT Cumulative enrollment totals.	446	158	604

Services at Remote Sites- 2021-2022

<b>Public School Site/Location</b>	<b>Head Start/NC Pre-K 4-year-olds</b>
Craven County Family Literacy	54
Jones County Partnership for Children	36
Total	86

### Home-Based Services

There were 130 children enrolled in the Home-Based option for Early Head Start and Head Start. Children enrolled in the Home-Based option receive in-home education services, while parents gain skills as their child’s first teacher by working with home visitors. Children are provided classroom experience through participation in Socialization activities at the Duffy-field Child Development Center in New Bern, twice per month. Parents also attend Socialization activities with their children. Home Visitors provide at least one home visit per week per family that lasts at least ninety minutes and provide a minimum of 46 visits per year.

### Child Enrollment by Age

Age	Head Start	Early Head Start	Total
Under 1 year		25	25
1 year-old		48	48
2-years-old	19	85	85
	Total		158
Pregnant women		11	11
	Total		169
2 years old	18		
3-years-old	156		
4-years-old	272		
5-years-old			0
Total	446	169	615

### ATTENDANCE

Average daily attendance for children in the classrooms did not meet the requirement of 85% per month during the period 2021-2022. For Head Start the average daily attendance was 68.66% and for Early Head Start the average was 76.66%. This information is also presented to the Board and Policy Council as required. Head Start has met 67% of its funded enrollment. Early Head Start has met 86% of its funded enrollment.



*The best teachers are those who show you where to look, but don't tell you what to see."*

All Head Start/NC Pre-K children transitioning to public schools attend a field trip visit to their school. Children and their parents meet teachers in kindergarten classrooms and are afforded the opportunity to participate in group activities to prepare them for expectations of going into the next level of education. Essentially, Head Start prepares children for lifelong academic success.

### **CHILD HEALTH**

	<b>HEAD START</b>	<b>EARLY HEAD START</b>
<b>Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care</b>	<b>435</b>	<b>129</b>
<b>Dental exams</b>	<b>310</b>	<b>129</b>
<b>Immunization</b>	<b>446</b>	<b>144</b>
<b>Hearing</b>	<b>429</b>	<b>138</b>
<b>Vision</b>	<b>431</b>	<b>141</b>

### **CHILD OUTCOMES/Kindergarten Readiness**

Child Outcomes are reported three times during the program year, tracking progress of all children enrolled in the program and how well they are meeting or exceeding age-appropriate developmental expectations for kindergarten readiness. Outcomes are tracked and generated by teachers solely from developmental learning goals and indicators in Teaching Strategies Gold (TS Gold). TS Gold is aligned to our base curriculum, which is *Creative Curriculum for Preschool*, and the North Carolina Foundations for Early Learning and Development. The charts below reflect outcomes for Head Start children, at the Head Start child development centers during the 2021-2022 program year.

#### **Child Outcomes Summary 2021- 2022**

**The following information is a summary of the educational assessment data completed for children enrolled in Head Start and Early Head Start during the Spring of 2021/2022 check point period using the Widely Held expectations of Teaching Strategies.**

Child Outcomes Reporting Period: Spring 2021/2022 Widely Held Expectation

Social Emotional

<b>Below 51 Expectation</b>	<b>Meets Expectations 264</b>	<b>Exceeds Expectations 63</b>
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Physical

<b>Below 52 Expectation</b>	<b>Meets Expectations 268</b>	<b>Exceeds Expectations 58</b>
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Language

<b>Below 59 Expectation</b>	<b>Meets Expectations 297</b>	<b>Exceeds Expectations 22</b>
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Cognitive

<b>Below 44 Expectation</b>	<b>Meets Expectations 303</b>	<b>Exceeds Expectations 31</b>
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Literacy

<b>Below 42 Expectation</b>	<b>Meets Expectations 245</b>	<b>Exceeds Expectations 91</b>
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Mathematics

<b>Below 37 Expectation</b>	<b>Meets Expectations 247</b>	<b>Exceeds Expectations 94</b>
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**PARENT ENGAGEMENT ACTIVITIES**

**Limited Parent Engagement due to COVID-19**

Parent engagement activities are planned and implemented by the Family and Community Partnership (FCP) team. The parent activities are designed to support family well-being, including family safety, health, and economic stability, to support child learning and development, to provide, if applicable, services and supports for children with disabilities, and to foster parental confidence and skills that promote the early learning and development of their children.

All families are assigned a Family Service Worker, to assist families in establishing a *Family Partnership Agreement*. Services are provided to Head Start and Early Head Start families in alignment with the needs of the community. The FCP team helps parents with developing decision-

making and leadership skills. The Head Start Program Performance Standards (HSPPS) require that all Head Start programs involve parents in program planning, policies, and operations of the Head Start program serving their children. The Head Start Policy Council is the primary vehicle for involving parents in decision-making concerning their role as a shared governing body adjacent to the Board of Directors. Each of our child development centers benefits from family-centered activities coordinated by parent committees. Training events, parent activities, and parent-child celebrations are planned by parents collaboratively with center staff and FCP staff. **Due to COVID-19 there were limited in-person workshops or training courses.** Parents did have the opportunity to participate in meetings by Zoom and other platforms.



The number of families that received the following program service to promote family out-comes.

**Head Start                  Early Head Start**

<b>Supporting transition between programs</b>	<b>278</b>	<b>72</b>
<b>Redi Rosie Curriculum</b>		
<b>Education on nutrition</b>	<b>377</b>	<b>106</b>
<b>Asset building services workshop</b>	<b>44</b>	<b>41</b>
<b>Involvement in discussing their child's screening and assessment results and their child's progress</b>	<b>372</b>	<b>110</b>

## ALIGNED MONITORING AND AUDITS

There were no CLASS observations completed for program year 2020-2021 because of COVID-19.

### Audit 2020/2021

#### Compliance

Coastal Community Action, Inc. has received an annual audit review, conducted by Petway, Mills & Pearson; a certified public accountant firm based in Raleigh, NC.

Results of the audit for 2020/2021 were presented to the Board of Directors by the lead auditor during a regular meeting. There were no findings of fraud, waste, abuse, or material weaknesses.

