

Coastal Community Action, Inc.

Head Start and Early Head Start

We believe:

“Every child, regardless of circumstances at birth,
Has the ability to reach their full potential. “

Annual Report 2023-2024

Our Mission:

“Through advocacy, education, support and services, we will empower individuals, families and communities toward a better quality of life.”

The purpose of this document is to share data and updates to the program during the program year. This document is made available to the public via the Agency’s website, coastalca.org. Parents may also request this report at any time and a copy will be made available to them.

Coastal Community Action the Head Start Program is making available to the public its annual report. “The Improving Head Start for School Readiness Act of 2007 and the Head Start Program Performance Standards. The report identifies the resources received for the provision of Head Start services, how the resources were used in the provision of the services and the services provided to the children and families during the 2023 Head Start Fiscal Year.

Services provided by CCA to the children and families enrolled in Head Start/Early Head Start:

- Education: to prepare children to be school ready for kindergarten
- Developmental Screens: to meet the individual needs of the child.
- Health: Help children be healthy
- Nutrition: provide healthy meals and snacks
- Mental Health: address children’s emotional health
- Special Needs: support children’s disability needs
- Family: help parents enhance their strengths and help in times of need
- Parent engagement: encourage families to be active in their child’s education.
- Community Partnerships: assist families with community resources.
- Family Fun Nights: celebrating family and friendships.
- Transition: activities to prepare children and families for kindergarten

Overview

Coastal Community Action, Inc early childhood programs are federally funded designed to prepare low-income children and their families for success in kindergarten and later in life.

There are two program options for services to children: Center-Based and Home-Based. Coastal Community Action, Inc. (CCA) has 4 Head Start Child Development Centers. There are 2 Partnership sites in Craven, and 4 partnership classrooms in Jones County. All Head Start centers have 5-Star Rated licenses.

Beaufort Child Development Center 201 Professional Park Drive Beaufort, NC	Duffyfield Child Development Center 1200 Myrtle Avenue New Bern, NC
Godette Child Development Center	Pamlico Child Development Center

125 Old Godette School Road Havelock, NC	11313 NC Highway 55 East Grantsboro, NC
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Partnership Remote Sites:

Craven County Family Literacy:

James W. Smith Elementary School 150 Koonce Town RD Cove City, NC	Vanceboro Farm Life 2000 Farm Life Avenue Vanceboro, NC
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Jones County:

Comfort Elementary 4384 Highway 41 West Trenton, NC 28585	Maysville Elementary 814 Sixth Street Maysville, NC 28573
Pollocksville Elementary 200 Trent Street Pollocksville, NC 28573	Trenton Elementary 1378 Highway 58 South, Trenton, NC 28585

Financials

The Charts below shows a breakdown of dollars, financial source, Program account and designated use of funds:

Source	Designated Use	Amount
Federal	Head Start& Early Head Start	\$10,053,087.00
State	NC PreK	\$88,040.00
Local	Smart Start	\$28,697.60
USDA	Child Adult Care Food Program	\$471,447.00

CATEGORY	BUDGET
Personnel	\$5,172,876.00
Fringe Benefits	\$2,384,031.00
Equipment	\$0.00
Supplies	\$166,245.00
Travel (out-of-town)	\$71,063.00
Construction	\$0.00
Other	\$801,665.00
Contractual	\$293,578.00
TOTAL DIRECT COST	\$8,889,458.00
INDIRECT COST	\$1,163,629.00
TOTAL APPROVED BUDGET	\$10,053,087.00
Match	\$2,325,804.00

Proposed Budget for Next Year

Source	Designated Use	Amount
Federal	Head Start& Early Head Start	\$9,303,216.00
State	NC PreK	\$190,129.60
USDA	Child Adult Care Food Program	\$434,287.86

Children and Families

CCA (Coastal Community Action, Inc. Head Start and Early Head Start are funded to serve 517 Head Start children and 142 Early Head Start children. 2023-2024 change in scope, enrollment reduced to 517 slots for the Head Start program.

	Funded Enrollment	Actual Enrollment	
Head Start	517	444	84%
Early Head Start	142	93	65%

Attendance: 64% of children were chronically absent.

Enrollment by Age: 605

4-year olds	310
3-year-olds	185
2-years-old	64
1-year-old	25
Under 1 year	21
Pregnant women	9

Demographics :613

African American	43%
Caucasian	30%
Multi-Racial-Biracial	14%
Asian	9%
Other	4%
Am Indian or Alaska Native	.0016%
Native Hawaiian	0016%

Income at or below 100% of federal poverty line	243
100%-130%	62
TANF	5
SSI documentation	12
SNAP documentation	184
Homeless	14
Foster care	6
Over income	88

Health

Dental Screenings	394
Early Head Start: 109	Head Start: 431

The number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age.

Early Head Start:92	Head Start: 341
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Number of children with an ongoing source of continuous accessible health care provided by a health care professional that maintains the child's ongoing health record and is not a primary source of emergency or urgent care.

Early Head Start : 109	Head Start : 496
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The number of children who are up to date on a schedule of age-appropriate preventive and primary health care, according to the relevant state EPSDT schedule for well child- care.

Early Head Start: 51	Head Start: 364
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Children with Disabilities: 42

The agency's efforts to prepare children for kindergarten.

The program selected and used through the school year The Creative Curriculum; a comprehensive, research-based curriculum led by student interest that encourages critical thinking skills through investigations and project-based learning. Frog Street Love and Learn and Ready Rosie

- We used this interdisciplinary curriculum that embeds components for different parts of the school day, which included math and literacy, all driven through play.
- We provided comprehensive guidance on ongoing child assessment, used a range of strategies and resources to support parent and family engagement.

ChildPlus DRDP (Desired Results Developmental Profile) developmental assessment.

Spring of 2023		
Approaches to Learning-Self-Regulation	EE Exploring Earlier	EL Exploring Later
Social and Emotional Development	EL Exploring Later	BE Building Earlier
Language and Literacy Development	EL Exploring Later	BE Building Earlier
Cognition, Including Math and Science	EL Exploring Later	
Physical Development	EL Exploring Later	BE Building Earlier

The four categories are Responding, Exploring, Building, and Integrating. The subcategories of Earlier, Middle, and Later.

Family Education	Head Start	Early Head Start
College graduate	29	2
Some college	27	11
High School graduate/GED	315	65
High School did not graduate	69	14

Families receiving services and referrals	Head Start	Early Head Start
Emergency/Crisis intervention	158	9
Housing assistance (subsidies, utilities, repairs)	20	11
Asset building services (financial education, debt counseling)	208	10
Mental health services	28	10

Involvement in discussing their child's screening and assessment results and their child's progress	403	75
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CCA Head Start Child Development Centers

	Head Start	Early Head Start
	# Classrooms	Classrooms
Beaufort	1	1
Duffyfield	8	
Godette	5	3
Pamlico	4	
Total	18	4
PARTNERSHIP SITES		
CRAVEN COUNTY FAMILY LITERACY		
James W. Smith Elementary	2	
Vanceboro Farm Life Elementary	2	
JONES COUNTY PARTNERSHIP FOR CHILDREN		
Comfort Elementary	1	
Maysville Elementary	1	
Pollocksville Elementary	1	
Trenton Elementary	1	
Pamlico Primary School	2	
Total	10	
Total Classrooms	28	4

Teaching Staff Qualifications

	Teachers	Remote Sites	Teacher Assistants	Early Head Start
Masters ECE	1	1		
Bachelors ECE	9	9	2	5
AAS ECE	8		18	1
CDA			5	2
Equivalent/Credential			3	
Total	18	10	28	8

Parent involvement activities

Parent engagement activities are planned and implemented by the Family and Community Partnership (FCP) team. The parent activities are designed to support family well-being, including family safety, health, and economic stability, to support child learning and development, to provide, if applicable, services and support for children with disabilities, and to foster parental confidence and skills that promote the early learning and development of their children. All families are assigned a Family Service Worker, to assist families in establishing a Family Partnership Agreement. Services are provided to Head Start and Early Head Start families in alignment with the needs of the community. The FCP team helps parents with developing decision-making and leadership skills. The Head Start Program Performance Standards (HSPPS) require that all Head Start programs involve parents in program planning, policies, and operations of the Head Start program serving their children. The Head Start Policy Council is the primary vehicle for involving parents in decision-making concerning their role as a shared governing body adjacent to the Board of Directors. Each of our child development centers benefits from family-centered activities coordinated by parent committees. Training events, parent activities, and parent-child celebrations are planned by parents collaboratively with center staff and FCP staff.

Parent Involvement Activities

Parent/Teacher Conferences
Orientation
Health Advisory Committee
Policy Council
Self-Assessment
Parent Training
Parent Committee Meetings
Bring Mom to School Day
Bring Dad to School Day
Fatherhood Activities
Friendsgiving
In-State/Out-of- State Conferences

Monitoring Reports:

The Focus Area 2 federal review was conducted May 20-24, 2024. See the chart below for the results of the review. The agency's CLASS observation was conducted January 24-April 11, 2024, the center-based, preschool classrooms were observed with the 2008 Classroom Assessment Scoring System (CLASS). The CLASS tool looks at three domains and ten dimensions of teacher-child interaction and measures those observed interactions on a seven-point scale. Below is a table with the agency's CLASS scores.

Content Area	Performance Area	Grant Numbers	Compliance Level	Applicable Standards	Timeframe for Correction
Health Services	Child Health and Oral Health Status and Care	04CH011753	Area of Noncompliance	1302.42 (b) (1) (i)	120 days
Fiscal Infrastructure	Comprehensive Financial Management Structure and System	04CH011753	Area of Noncompliance	75.302 (a)	120 days

CLASS SCORES

DOMAIN	PROGRAM SCORE	QUALITY THRESHOLD	COMPETITIVE THRESHOLD
EMOTIONAL SUPPORT	5.8352	6	5
CLASSROOM ORGANIZATION	5.5076	6	5
INSTRUCTIONAL SUPPORT	2.2424	3	2.3

Agency's Audit Information: Year-ended September 30, 2023
To the Board of Directors of Coastal Community Action, Inc.
Report on Compliance for Each Major Federal Program
Opinion on Each Major Federal Program

"We have audited Coastal Community Action, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a

direct and material effect on each of Coastal Community Action, Inc.'s major federal programs for the year ended September 30, 2023. “

Coastal Community Action, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

“In our opinion, Coastal Community Action, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2023.

Auditee qualified as low-risk auditee.”

“Rose Group CPAs, PLLC Chapel Hill, NC September 30, 2024”

OUR VISION

TO BE A LEADING FORCE IN IMPROVING THE LIVES OF THOSE WE SERVE.

OUR MISSION

“Through advocacy, education, support, and services, we will empower individuals, families, and communities toward a better quality of life.”

Community Action, Inc. (CCA)

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