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| **A.** | **PHA Information.** |
| **A.1** | **PHA Name**: \_\_Coastal Community Action, Inc.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **PHA Code**:NC141  **PHA Plan for Fiscal Year Beginning**: (MM/YYYY): 10/2020  **PHA Plan Submission Type:**  5-Year Plan Submission  Revised 5-Year Plan Submission  **Availability of Information.** In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.  **Copies of the plan are available at the agency’s website (**[**www.coastalca.org**](http://www.coastalca.org)**) and the admin office located at 303 McQueen Avenue, Newport, NC 28570**  PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Participating PHAs** | **PHA Code** | **Program(s) in the Consortia** | **Program(s) not in the Consortia** | **No. of Units in Each Program** | | | **PH** | **HCV** | | Lead PHA: |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |
| **B.** | **5-Year Plan.** Required for all PHAs completing this form. |
| **B.1** | **Mission.** State the PHA’s mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA’s jurisdiction for the next five years.  This mission of the HCV Program is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. |
| **B.2** | **Goals and Objectives.** Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years.  Coastal Community Action, Inc. Housing Choice Voucher (HCV) Program will focus on three key areas over the next five years:   1. To provide decent and affordable housing; 2. To provide a suitable living environment; 3. To expand economic opportunity   To enhance the quality of service to clients, our agency will work to increase the supply of affordable housing by applying for new vouchers when grant opportunities arise through HUD. Our agency will also pursue growth of the HCV Program by agreeing to administer current vouchers from any local PHA (within 100 mile radius) that no longer wants to manage the HCV Program.  To ensure suitable living environment biannual housing quality standards (HQS) inspections will be conducted. Initial inspections will be conducted for all new units and special inspections will be conducted as needed. Our agency will provide, at least annually, a newsletter to landlords which will include helpful information for maintaining a suitable living environment for tenants.  To provide improved economic stability to HCV clients, our agency plans to increase the number of voucher families living in areas of greater economic opportunity by actively seeking out landlords in higher-income areas. It has been proven (through various studies) that increased access to employment and education directly correlates with higher family incomes, especially over several generations. Our agency will make HCV clients aware of the benefits of living closer to larger pool of job opportunities and the education needed for employment success.  To ensure the economic strength of the families our program serves, we will continue to recruit HCV clients to enroll in the Family Self-Sufficiency (FSS) Program and will work with these new families as well as current families to help meet their employment-related goals. The FSS Program emphasizes and rewards educational and work achievements. This program is an important tool to help families create a stronger financial foundation. Over the next five years, the FSS program plans to graduate, at least, five FSS participants. Also, our program plans to increase the number of FSS participants receiving escrow by 5%.  To continue to improve the quality of assisted housing our agency will continue to improve voucher management and implement changes necessary if SEMAP score falls below high performer status and continue to concentrate on efforts to improve specific management functions (such as improve programmatic efficiencies).  Equal Housing Opportunity principles will be emphasized to ensure all applicants and participants are aware of their housing-related rights and no one shall be denied housing on the basis of race, color, national origin, sex, family status, disability, or any other protected status. Staff will receive annual training to ensure that all clients are treated equally, respectfully, and professionally.  Clients with disabilities will be provided reasonable accommodations, as needed, to ensure everyone is able to fully participate in the HCV Program. In-home annual re-certifications and extended deadlines to find affordable housing will be offered (as needed) and our listing of participating landlords will include any specially-designed units available for renters with mobility issues. |
| **B.3** | **Progress Report.**  Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.  Several areas within our goals and objectives from the previous 5-year plan were not completely met. This is due, in large part, to Hurricane Florence impacting our area – specifically, the availability of affordable housing within our jurisdiction. Our agency maintained High Performer Status for SEMAP review until FY 2019. The driving and only reason our program fell to Standard is the lack of affordable housing as a direct result of the market being limited due to the damages sustained by Hurricane Florence. The rental market is slowing creeping back up and we are starting to see an increase in housing opportunities for our clients which, in turn, will drive up our allocation of funds being spent per month and will result in our returning to a High Performing agency.  Our program continues to find ways to enhance participation of landlords within our jurisdiction through open communication and newsletters sent to current landlords.  The FSS Program has maintained, at least, 25 enrolled participants per calendar year. During the previous 5-years there have been nine (9) FSS participants that graduated with combined escrow balance totaling $24,048.85. Many of these participants used their escrow funds (upon graduation) to eliminate outstanding debt, move into new rental units (without subsidy assistance), and/or purchase newer vehicles to ensure they had reliable transportation to/from employment. FSS program participants actively participated in the annual agency celebration of success until the agency suspended these annual celebrations.  HCV and FSS staff members have received annual Fair Housing training via online trainings, free seminars throughout local communities, and/or seated classroom trainings. In addition, HCV and FSS staff have participated in annual training for EIV learning, VAWA guidelines and other trainings to enhance professional growth and communication skills. |
| **B.4** | **Violence Against Women Act (VAWA) Goals.** Provide a statement of the PHA’s goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.  The HCV program and FSS program will continue to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking through the continued guidance of the VAWA Act, any updates to the VAWA Act and our VAWA policy that can be found in our HCV Admin Plan (Chapter 25) and is included here as Attachment 1. Within this policy includes the Emergency Transfer Policy for VAWA victims. This policy includes that our program is in compliance with all legal requirements of VAWA; ensure the physical safety of victims of actual or threatened domestic violence, dating violence, sexual assault or stalking who are assisted by the PHA.  In addition, our program will continue to work with local Women’s Shelters within its jurisdiction as well as surrounding counties to ensure outreach for applying for the program is at its optimum. Also, the HCV and FSS staff attend trainings provided by these shelters and will present information to staff of these shelters in regard to the operations of the housing program. Our program has a domestic violence preference (with the occurrence of domestic violence having been within one year from date of application) to provide the quickest opportunity to assist those in need. |
| **B.5** | **Significant Amendment or Modification**. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.  A significant amendment or modification to the HCV Admin Plan will include changes to the program’s policies relate to rent or admissions, changes to the organization of the waiting list, changes to the local preference policies of the HCV Program, and/or changes to the termination policies of the HCV Program. |
| **B.6** | **Resident Advisory Board (RAB) Comments.**  (a) Did the RAB(s) provide comments to the 5-Year PHA Plan?  Y N    (b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.  The Resident Advisory Board agreed with the goals and objectives of the five-year plan for FY 2020, particularly the efforts outlined to help families become more economically stable and the outreach to landlords for affordable housing. Our program staff are grateful for the support the RAB members and agrees with the recommendation to help families achieve self-sufficiency as well as provide outreach to landlords for affordable housing. |
| **B.7** | **Certification by State or Local Officials.**  [Form HUD 50077-SL](http://www.hud.gov/offices/adm/hudclips/forms/files/50077sl.doc), *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan. |

**Instructions for Preparation of Form HUD-50075-5Y**

**5-Year PHA Plan for All PHAs**

**A. PHA Information** [24 CFR §903.23(4)(e)](http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=13734845220744370804c20da2294a03&rgn=div5&view=text&node=24:4.0.3.1.3&idno=24#24:4.0.3.1.3.2.5.14)

**A.1** Include the full **PHA Name**, **PHA Code**, , **PHA Fiscal Year Beginning** (MM/YYYY), **PHA Plan Submission Type**, and the **Availability of Information**, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

**PHA Consortia**: Check box if submitting a Joint PHA Plan and complete the table.

**B. 5-Year Plan.**

**B.1 Mission.** State the PHA’s mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA’s jurisdiction for the next five years. ([24 CFR §903.6(a)(1)](http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=13734845220744370804c20da2294a03&rgn=div5&view=text&node=24:4.0.3.1.3&idno=24#24:4.0.3.1.3.2.5.4))

**B.2 Goals and Objectives**. Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years. ([24 CFR §903.6(b)(1)](http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=13734845220744370804c20da2294a03&rgn=div5&view=text&node=24:4.0.3.1.3&idno=24#24:4.0.3.1.3.2.5.4)) For Qualified PHAs only, if at any time a PHA proposes to take units offline for modernization, then that action requires a significant amendment to the PHA’s 5-Year Plan.

**B.3 Progress Report**. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. ([24 CFR §903.6(b)(2)](http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=13734845220744370804c20da2294a03&rgn=div5&view=text&node=24:4.0.3.1.3&idno=24#24:4.0.3.1.3.2.5.4))

**B.4 Violence Against Women Act (VAWA) Goals.** Provide a statement of the PHA’s goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. ([24 CFR §903.6(a)(3)](http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=13734845220744370804c20da2294a03&rgn=div5&view=text&node=24:4.0.3.1.3&idno=24#24:4.0.3.1.3.2.5.4))

**B.5 Significant Amendment or Modification**. Provide a statement on the criteria used for determining a significant amendment or

modification to the 5-Year Plan.

**B.6 Resident Advisory Board (RAB) comments**.

1. Did the public or RAB provide comments?
2. If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA’s decision made on these recommendations. ([24 CFR §903.17(a)](file:///C:\Documents%20and%20Settings\h18613\Local%20Settings\Temporary%20Internet%20Files\Content.Outlook\Application%20Data\Microsoft\24%20CFR%20903.17(a).htm), [24 CFR §903.19](http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=f41eb312b1425d2a95a2478fde61e11f&rgn=div5&view=text&node=24:4.0.3.1.3&idno=24#24:4.0.3.1.3.2.5.12))

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA’s mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average .76 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.